

PMNRCD Board Meeting Minutes

February 12, 2025 – 3:30 PM

PMNRCD Zoom Number (<https://zoom.us/j/9041299305>)

Call to order: 3:36 PM by Don Markie

Present: Don Markie, Katy Crumley, Darryl Keuhne, Hilary Solomon, Jennifer Alexander, Sadie Brown, Vicki Pattinson-Willits, Whitney Burgess, Olivia Butterfield, and Olivia Carlson

We opened the meeting by introducing Vicki to the board and vice versa. Vicki is our new Outreach Officer and Program Specialist, who will be helping Hilary (and the rest of the staff) with the Natural Resources programs and will also be providing administrative assistance to help Hilary get organized and on top of all the grants to more efficiently and effectively run the District.

Approve January Minutes: The board reviewed the January minutes. Katy motioned to approve them and Darryl seconded. The minutes were approved.

Financial Summary

Quarterly financial report: Hilary purchased a QuickBooks online license in late December. Hilary and Katy are working to figure out QuickBooks online, which as advertised, is much different than desktop. Hilary worked with the accountant, Marcia from Cornerstone, who helped set up the accounts in the beginning and tried to figure out payroll in QuickBooks online. The bills and deposits are entered through the end of the year, but payroll is current through early November. Hilary and Katy will continue to work on getting payroll caught up as they figure out how to enter the records produced by PayData, the payroll company, without using QuickBooks payroll service (something that QB makes difficult to do).

Guest Speaker

N/A

Partner Reports

Michelle Smith (VACD)- N/A

Olivia Carlson (NRCS)- Olivia reviewed program ranking deadlines and other important dates within the suite of NRCS programs including EQIP and CSP. The Act Now program appears to be continuing with cover crop, no till, residue, and soil carbon amendments. Act Now has a more efficient sign-up process and a quick turnaround time.

Olivia Buttermann (FSA)- Olivia reviewed her program deadlines, including an update on the recently closed new one-time program, which included fruit, vegetables, maple, and honey producers.

Angie Allen (DEC) – N/A – Angie is working on the Otter Creek Tactical Basin Plan.

Brief Staff Reports – Staff reports were conducted as part of Staff Reviews in executive session.

Old Business

CWSP update: The next BWQC meeting and grant round is March 6, 2025. Hilary met with Ethan Swift and Chris Rottler about the formal request for a rural gully methodology submitted by Devon Neary, RRPC. They both mentioned that it will take 1-2 years to figure out this methodology but that there is a study being conducted by Stone Environmental, which might help. Jaden helped Hilary finish out the operations and maintenance start up grant (O&M Start Up) and helped create a table and a power point for Hilary to present to the Rutland RPC outlining projects (almost all were PMNRCD projects initially) that could be adopted in the future to help maintain and claim their phosphorus credits.

NRCD legislative update: Still asking for \$3,000,000. There has been some progress and Hilary has helped to testify to a number of committees as part of the request.

Possible HR work – We look forward to Vicki (and Averie has shown some interest in this topic, as well) helping us get proficient in current HR rules and procedures.

New Business

Staff Reviews – Executive Session